

**PLANNING BOARD MEETING**  
**Tuesday February 26, 2013**  
**Stow Town Building**

1.	7:00 PM	Call to Order
2.		Review Correspondence and Minutes
3.	7:05	Public Input
4.	7:15	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

***Appointments***

6.		
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***Discussion/Action Items***

7.		MAGIC Agricultural Forum, March 5, 2013 – Planning Board to attend in lieu of regularly scheduled meeting?
8.		ANR Plan – West Acton Road
9.		Delany Street Commercial Solar Photovoltaic Renewable Energy Installation <ul style="list-style-type: none"> <li>• Input to Town Counsel on Escrow Agreement</li> </ul>
10.		Policy for Sidewalk Contributions
11.		Lower Village Planning Effort
12.		Executive Session M.G.L c30 Section 21
13.	10:00 PM	Adjournment

**CORRESPONDENCE**

February 13, 2013 – Email to Coler and Colantonio re: Traffic Plans

February 13, 2013 – Building Permit Clearance Garage addition – needs variance

**TOWN BOARDS AND COMMITTEES**

**AREA TOWN BOARDS AND COMMITTEES:**

February 6, 2013 Sudbury Zoning Board of Appeals Decision – Special Permit to raise hens

February 25, 2013 Boxborough Public Hearing on Zoning for Town Center District

The Commissioner

APA PLANNING Magazine

Massachusetts Historical Commission Preservation Awards

**PUBLICATIONS**

TheBeacon – Massachusetts Municipal Association

Zoning Practice

**LOOKING AHEAD**

February 26, 2013 Town Administrator's "Financial State of the Town"

February 27, 2013 7:00 – 8:00 PM Town Boards' Member Recruitment Night

March 4, 2013 Executive Session Meeting with ZBA (Star Tower)

March 5, 2013 Planning Board Meeting

March 12, 2013 Planning Board WORKING Meeting

March 14, 2013 7:45 – Capital Planning Committee

March 16, 2013 CPTC Conference, Holy Cross College, Worcester, MA

March 19, 2013 Planning Board Meeting

March 22, 2013 Last day to pick up nomination papers from Town Clerk.

March 26, 2013 Town Administrator presents his recommended FY 2014 budget to Selectmen.

Last day to file nomination papers with Town Clerk

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*Posted: 2.26.2013*

March 29, 2013	Deadline for final warrant articles to Selectmen's Office Warrant to Town Counsel for review.
April 9, 2013	Selectmen vote to accept warrant. Deadline for ballot questions to Town Clerk
April 2, 2013	Planning Board Meeting
April 9, 2013	Planning Board WORKING Meeting
April 16, 2013	Planning Board Meeting
April 24, 2013	Massachusetts Sustainable Communities Conference, Worcester DCU Center
April 29, 2013	Candidates' Night (tentative)
April 30, 2013	Deadline for Town Meeting presentations to Town Clerk.
May 1, 2013	Town Moderator holds STOWS meeting
May 6, 2013	Annual Town Meeting begins
May 14, 2013	Annual Town Election.

<i>Task</i>	<i>Priority</i>	<u>Long</u> <u>Median</u> <u>ShortTerm</u>	<u>Timeline</u> <u>to begin</u>	<u>PB</u> <u>Member(s)</u>
Zoning Compliance <ul style="list-style-type: none"> <li>Establish Standard Process</li> </ul>	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw <ul style="list-style-type: none"> <li>Review draft document for Lower Village Sub-Committee</li> <li>Design Standards</li> <li>Review area town bylaws</li> </ul>	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning <ul style="list-style-type: none"> <li>Overlay District?</li> <li>Review EO418 buildout</li> <li>Review Area Town Bylaws</li> </ul>	H	S		Kathleen Lori
Lower Village Zoning <ul style="list-style-type: none"> <li>Set goals</li> <li>Methods to achieve goals</li> <li>Zoning Bylaw Amendments</li> <li>Design Standards</li> </ul>	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a "sense of place") <ul style="list-style-type: none"> <li>Report from Lower Village Committee</li> </ul>	M	S		Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) <ul style="list-style-type: none"> <li>Allow by Right</li> <li>Designate Open Space First</li> </ul>	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District <ul style="list-style-type: none"> <li>Review Floodplain Studies</li> </ul>	L	L	Ongoing	

### Special Permit Review

Kathleen	Arbor Glen
	Meeting House at Stow and Faxon Farm

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Posted: 2.26.2013

Ernie Dodd	Bose Corp.
	C.W. Fuels
Steve Quinn	Center School Add/Reno
	Stow Community Recreation Park
	Hillcrest Ave. Wireless Service Facility
Lori Clark	Wheeler Road Wireless Service Facility
	Post Office and Gymnastics Club
	First Parish Church Wireless Service
Lenny Golder	Lower Village Place (Stow House of Pizza)
	Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point